

Appendix 1. Milestones

Activity / Milestone Family Partnership Services – B559/21	Estimated Dates
Ref	B559/21
Value	£26,391.07 per annum
Evaluation Criteria	80% Technical 20% Commercial
Procurement to send TUPE information.	13 August 2021
Develop specification and preparation of tender document	W/C 16 August 2021
Return of TUPE	27 August 2021
Final documents sent to procurement	W/C 6 September 2021
Cabinet Decision	14 September 2021
Place notice	27 September 2021
Return of tenders	11 October 2021
Evaluate Qualification Envelope	11 – 12 October 2021
Opening of tenders (technical)	13 October 2021
Evaluate Technical	14-15 October 2021
Evaluate Technical as a panel	18 -19 October 2021
Interviews/ Presentation	28-29 October 2021
Final evaluation and decision	1 November 2021
Delegated Powers to award	3 November 2021
Issue unsuccessful letters and intention to award letter	4 November 2021
End of standstill period	16 November 2021
Issue Successful Letters	17 November 2021
Mobilisation	18 November – 31 December 2021
Contract start date	1 January 2022